

***“CSU Channel Islands -- placing students at the center
of their learning experience.”***

*Dr. Wm. Gregory Sawyer
Vice President for Student Affairs*

Welcome Home!

Your new home in Anacapa Village is unlike any other living experience. Your fully furnished apartment will provide easy access to all CSU Channel Islands (CI) has to offer and a vibrant and dynamic community of fellow students.

Community living requires appreciation of the rights, personalities, and differing lifestyles of roommates and neighbors. We expect you will find that living in a diverse community will be an enriching part of your education at CI!

Move in Date

Residents may move into their prospective village beginning at 2 p.m. on Friday, August 27, 2010 until 9 p.m. Residents may continue to move in through the weekend from 10 a.m. to 9 p.m. on Saturday and Sunday at the Anacapa Village office.

We'll have some CI students and staff members welcome you to the villages and assist with your move-in on August 27. If you need special assistance, please ask. Moving trucks, however, cannot be brought onto campus due to space constraints.

VERY IMPORTANT: Move-in Check List

In order to move in on August 27, the following items must be completed:

- ⇒ Your housing payments must be current.
- ⇒ You must have completed the Alcohol EDU on-line course (information regarding course was sent via email).
- ⇒ Your emergency contact information must be updated in myCI Records account.
- ⇒ You will need a Dolphin Card (your CI student identification card) to access your meal plan at Islands Café. If you do not have a Dolphin Card, you may make this purchase at the University Cash Services office during business hours.

Residents checking in without completing these items will be required to complete them before keys are issued.

Disability Accommodations

Housing and Residential Education is fully compliant with the Americans with Disabilities Act. All students who reported a disability on the student housing application should have received a request for additional information and returned this information by July 1 for review by Disability Resource Programs.

Answers to Common Questions:

Will I have other roommates residing in my assigned apartment?

Yes, most likely. Our apartment floor plan includes a four bedroom and two bath apartment set up to accommodate four students.

Who are my apartment mates?

Information regarding assigned roommates is scheduled to be distributed via email. We encourage you to contact them prior to moving in to coordinate what each of you will bring or simply to get to know each other! *Please note that roommate assignments are not final until move-in day and may change prior to move-in for administrative reasons.*

What should I bring?

Your apartment will be fully furnished, including all major kitchen appliances. Please feel free to bring special treasures that will make you feel at home in your new surroundings.

What's provided in my apartment?

We've include items that will be included in your apartments as well as some items you might want to bring, or correspond with your roommates about bringing to your new apartment.

Bedroom

Included: bed, dresser, night stand, desk and desk chair.

What to bring: sheets (extra long, twin size), blanket, bedspread, pillow, study lamp, fan, iron, alarm clock, television, stereo, and personal computer.

Bathroom

Included: toilet, shower, shower curtain, mirror, cabinet, sink, towel rack

What to bring: toiletries, toilet paper, towels, wastebasket, and non-corrosive cleaning supplies.

Food Preparation and Storage Area

Included: refrigerator, freezer with ice maker, microwave, stove and oven, cabinets, pantry closet, dishwasher, wastebasket and recycle basket, table and four chairs.

What to bring: dishes, pots & pans, silverware, glasses, cups, wastebasket, dishwasher and dishwashing soap, and non-corrosive cleaning supplies.

Living Room Area

Included: coffee table, sofa, two armchairs, and end table.

What to bring: television, small stereo, small entertainment center, and lamp.

Please note: Furniture in student rooms may **NOT** be removed or replaced. Personal lofts, raised beds or free standing storage units are not allowed in the apartments. We discourage students from bringing additional furniture or other large items due to space constraints, such as large stereo speakers, chairs or couches. Such furniture may be difficult or impossible to accommodate in your apartment.

What about decorating my room?

Your room has been professionally designed with decorator paint, floor coverings and window blinds. You may bring items from home to personalize your space, but remember that Anacapa Village will be used for years to come, so please take care in choosing décor which makes it easy to return the room to its original move in condition.

For decorating and storage purposes you may want to know the dimensions of your room. You will find the dimensions of our apartment space listed below. Please use these room dimensions as a guide only.

Typical bedroom measurements:

A and D bedroom: 8' 10" x 11' 2"

B and C bedroom: 9' 10" x 9' 8"

Living room: 11' x 11' 8"

Typical Windows: Length: 4' 11" inches; Width: 2' 10"

What amenities are provided in Anacapa Village?

Anacapa Village is home to The Commons, laundry facilities, vending machine areas, a swimming pool, spa, computer labs, and study rooms. Anacapa residents also have access to Santa Cruz Village which offers laundry facilities, vending machines, music practice rooms, a dance studio, art studio, workout room, gaming room, billiard hall, computer lab, and lounges. A fully equipped Gym and Fitness Center is also just steps away!

Health and Safety Checks

Our staff will perform monthly safety and security checks to ensure: fire and safety regulations are not being violated, rooms are reasonably clean and in good order, and to verify occupancy. Residents are expected to return the room in excellent condition at the end of their occupancy, and safety checks provide mid-term inspections to aid in this process. For fire safety, candles, even decorative ones, are not allowed in Housing.

Occupancy Changes

While it does not occur often, there are occasions when we need to move a student from one room to another after move-in, and we've reserved this right in the license agreement. We will avoid it when we're able, and will try not to exercise it unreasonably.

Food Preparation and Meal Plan Information

Although your apartment has a fully equipped kitchen, a food court is available on campus for your convenience. Purchases may be made in cash or by using your Dolphin Dollars card (Student ID card). Since meal dollars are not

refundable, we encourage all students to fully utilize their meal plan at Islands Café.

Islands Café will open beginning Friday, August 27, for lunch and will then begin their normal operating hours. Meals are available seven days a week excluding certain campus holidays. Islands Café is located near the Art Complex on the east side of the South Quad.

Other helpful meal plan information:

- ⇒ Your meal account is accessed with you CI student ID card, also known as your Dolphin Card. You must have your Dolphin Card with you in order to use your meal plan at Islands Café. You may purchase your ID card at the University Cash Services office.
- ⇒ Additional meal credit may be added to your Meal Plan balance at any time. You may purchase this credit at the Cashier's office.
- ⇒ Unused meal credit will not transfer from the fall semester to the spring semester. Any unused meal credit will be forfeited at the end of the semester.
- ⇒ There are food options available for vegetarians.

Special Meal Requests

Islands Café will work with special requests regarding medical and dietary needs by calling (805) 437-8917 (Peter Maher, Executive Chef).

IMPORTANT: Access to your meal account will be delayed if your account is not current by August 11, 2010 and/or you have not obtained your Dolphin Card.

Internet in Suites

Internet access is provided via our wireless network for your convenience. Should you choose to bring a computer, you will need a computer or adapter to receive a wireless signal. Please do not bring wireless routers as the use of such devices will reduce network accessibility for you and for your neighbors.

If you choose not to bring a computer you may utilize one of the many computers available in the computer labs located within The Villages. Printers will also be available at these locations; students must provide their own paper.

Mail and Packages

Your family and friends can send you mail or packages at the following address:

Your Name
Anacapa Village, Box # _____
NOTE: Mailbox numbers are individually assigned and will be allocated at check in
CSU Channel Islands
One University Drive
Camarillo, CA 93012

Package Delivery

Students living on campus are able to receive packages through the US Postal Service (USPS) and carrier services such as UPS, Federal Express, etc. USPS delivered packages are handled through the campus mail service and are delivered Monday through Friday. All packages received are kept for pick up in the Anacapa Village office. Package slips are placed in mailboxes to notify residents of package delivery. Your mailbox number will be assigned to you at check-in.

Due to limited space, we ask that no over-sized packages be sent to Anacapa Village. Please contact the Commons desk if you are expecting the delivery of a large package. Housing and Residential Education will not be responsible for the delivery of any packages and will not accept packages delivered during any of the academic holiday periods.

Parking

Resident Parking Permits are required to park in residential lots may be purchased at Parking Services prior to the start of the semester. Parking in student housing is limited and offered on a first-come, first served basis. If you purchase a permit, be sure it is always displayed on your vehicle and that you are parked in the correct parking lot. Your resident decal allows you to park ONLY in student housing lots SH1 and SH2. SH1 is located south of Anacapa Village, and SH2 is south of Santa Cruz Village on Santa Rosa Street. Tickets will be issued by University Police to cars not displaying resident decals and to resident decal holders who are parked in the incorrect lots.

Please note: During move-in, special parking allowances will be made for your convenience. Signs will indicate areas for drop-off and unloading. Due to limited parking and space for unloading, oversized vehicles are strongly discouraged during move-in.

Alcohol and Tobacco

Alcohol is NOT permitted in our student apartments except for those apartments assigned to residents who are 21 years of age or older AND who have obtained alcohol privileges and possess an **Alcohol Privilege and Responsibility Card**, AND who have be granted as a designated consumption zone.

Santa Cruz and Anacapa Villages are smoke-free environments. This includes all buildings, the courtyards, and common areas.

Please remember all units and interior spaces of Housing are non-smoking.
Smoking is not permitted within 50 feet of any inhabited structure.

Cancellation of Housing License

We look forward to having you in Anacapa Village this year! If, however, you decide to cancel your license agreement, you must notify the Housing and Residential Education office in writing by completing our **Request for Release from the Student Housing License Agreement form**, which is available in Housing's Main Office. Cancellations received prior to July 28, 2010, will be honored without penalty. Cancellation requests submitted between July 29, 2010 – May 19, 2011 are subject to review and approval and are **not** guaranteed. Please be sure that you read and understand all the license agreement terms. Students are advised not to secure off campus housing accommodations prior to receiving cancellation approval.

Cancellation requests may be emailed to student.housing@csuci.edu or sent to:

Housing and Residential Education
California State University Channel Islands
HRE Office, Santa Cruz Village, Bldg. E
One University Dr.
Camarillo, CA 93012

Student Health Services

For routine personal care, students should be prepared to administer their own first-aid and should have Band-aids, aspirin and any additional medications they may need on a regular basis.

For more serious illnesses and medical treatment requirements, students have access to the Student Health Center located on University Drive behind the Admissions & Records Building. Students may contact the Student Health Center at (805) 437-8828.

Immunization Requirements

Hepatitis B immunization requirements for all new students 18-years old or younger attending CI are posted at the Health Services website: www.csuci.edu/studenthealth/. Please be sure to read this information and other health immunization requirements as it may affect your ability to register for future semesters.

Meningitis (Meningococcal) immunizations are strongly encouraged for all students living on campus. Meningitis is a very serious condition which is highly contagious, and living in close quarters, like Anacapa Village, increases vulnerability in the event a fellow student contracts meningitis. Information is provided as an attachment for your convenience. If you haven't done so already, please read the Meningococcal disclosure form. At check-in you will be required to sign the disclosure form indication whether or not you have been or will be vaccinated.

Disaster Preparedness

The University has a comprehensive disaster preparedness plan for emergencies such as earthquakes and fires. To be prepared, all residents are encouraged to bring an extra blanket, a flashlight, enough imperishable food and water for three days, and a first-aid kit. Students are advised to thoroughly review evacuation instructions posted on the back of their room doors upon arrival.

Non-Discrimination Policy and Diversity Statement:

The California State University complies with the requirements of Title VI and Title VII of the Civil Rights Act of 1964 as amended and the regulations adopted therein, and Title IX of the Education Amendments of 1972. No person shall, on the basis of race, color, gender, or sexual orientation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program of the California State University.

Disability

The California State University does not discriminate on the basis of disability in admission, access, treatment or employment in its programs and activities. Section 504 of the Rehabilitation Act of 1973, as amended, the regulations adopted therein, and the Americans with Disabilities Act of 1990 prohibit such discrimination. Inquires

concerning compliance may be directed to Valeri Cirino-Paez, Coordinator of Disability Resource Programs at (805) 437-3331.

Residence Hall Association

Plan now to get involved in the Residence Hall Association (RHA). RHA is the student representative organization for students living on campus. RHA is an excellent opportunity to be involved in your community and develop leadership skills that will serve you well at CI and beyond.

If you are interested in learning more about RHA opportunities, please contact your Resident Assistant (RA) or Resident Director (RD).

Upcoming Festivities

The Division of Student Affairs is hosting a University wide Welcome Picnic the day before school begins on **Sunday, August 29, from 11 a.m. to 4 p.m.** We will be kicking off the year with food and fun. Your family is encouraged to come out and join in the festivities.

Have a great summer!
We look forward to seeing you on August 27!!

Questions?

For additional FAQ's regarding residing in Student Housing,

Refer to our website at: www.csuci.edu/housing

Contact us at:

(805) 437-2733

student.housing@csuci.edu

Monday - Friday: 8 a.m. - 5 p.m.

Anacapa Village Office Hours:

Monday - Friday: 8 a.m. - 11 p.m.

Fridays at 11 p.m. - Sundays at 11 p.m.

Housing and Residential Education Staff

Cindy Derrico, **Director**
Housing and Residential Education

Elizabeth Miller, **Associate Director**
Residential Education

Janel Suliga, **Associate Director**
Operations and Administration

Rachel Tafoya, **Administrative Analyst**

Lisa Racine, **Coordinator Student Housing**
Conferences

Jeremy Booker, **Resident Director**
Anacapa Village

Laura Dolan, **Resident Director**
Santa Cruz Village

Cris Powell, **Coordinator of Community Programs**

Laurita Franklin, **Administrative Support Coordinator**
Management and Operations

Cassandra Silic, **Administrative Support Coordinator**
Housing and Residential Education

Diana Venegas, **Night Desk Clerk**