

Begin Working Towards a Degree Sample a Field or Possible Career Professional and Personal Enrichment

Open University provides an opportunity for those people who are not currently admitted to California State University Channel Islands (CI) to enroll in courses offered by the regular University.

Begin Working Towards a Degree: Have you missed the deadline for admission? Do you want to improve your grade point average to better qualify for admittance?

Sample a Field or Possible Career: Are you thinking of a career change? Do you want to examine a new field before enrolling in a degree program?

Professional and Personal Enrichment: Do you want to update your professional training in specific fields? Interested in learning more about a particular subject for your own personal growth?

CSU Channel Islands' Open University program allows enrollment in regular University credit classes on a "space available" basis, subject to the approval of the instructor and Extended University. Check the CI Schedule of Classes for class meeting times and location. The registration process is easy. Admission to the University is not required, and the same fees apply to everyone.

LIMITATIONS

We cannot guarantee a space nor assure you will be permitted to enroll in any class. Instructors are not required to accept Open University students even if space is available.

Open University is NOT Available to:

- Matriculated students (those admitted for the current semester)
- Non-matriculated international students with a score of less than 450 on the TOEFL examination or its equivalent
- International students on F-1 or J-1 visas without proper authorization.

Students may apply up to 24 units of Extension Credit toward a baccalaureate degree. At the option of the program chair, up to six units of Extension Credit may be applied to a graduate degree. Grades received through this program will be factored into your grade point average at CI.

FOUR EASY REGISTRATION STEPS (FOR OPEN UNIVERSITY ONLY)

1. Check the CI Schedule of Classes for the days and times of the courses you need.

2. You must use an Open University registration form to enroll in courses through this program (available on website or by calling 805.437.2748)

3. Attend the first class meeting and get instructor signatures. Registration is done on a "space available basis." Note: Some departments may have additional requirements for certain classes. Attend the first class to obtain the instructor's signature. Instructors are not permitted to sign forms before the first day of class when they can determine space availability. Please do not ask instructors to sign forms before this day. We will not accept forms before the first day of your class.

4. Return the completed form to Extended University by the end of the second week of classes. The fees per unit are the following:

Lecture unit: \$240.

Lab unit: TBA as required

Full payment is required at the time of registration.

OPEN UNIVERSITY REGISTRATION DEADLINES:

Regular Registration first day of instruction—5pm Friday of 2nd week of instruction

Late Registration Dates 5pm Friday of 2nd week of instruction—5pm Friday of 3rd week of instruction, \$20 late registration fee applies

Late Drop 5pm Friday of 2nd week of instruction—5pm Friday of 3rd week of instruction, instructor signature required, 65% refund granted

Withdrawal 5pm Friday of 3rd week of instruction until the end of the semester, instructor signature required, no refund, grade of "W" recorded

To confirm schedule and receive enrollment form, check the website www.csuci.edu/exed or call 805.437.2748.

Current schedule of classes, enrollment forms, etc. can be found at www.csuci.edu/exed.



Channel Islands

CALIFORNIA STATE UNIVERSITY

EXTENDED UNIVERSITY/OPEN UNIVERSITY ENROLLMENT FORM

DATE BIRTH DATE SOCIAL SECURITY # TERM/YEAR

LAST NAME FIRST NAME MIDDLE INITIAL

ADDRESS

STREET CITY STATE ZIP

TELEPHONE (DAY) EVENING FAX

E-MAIL ADDRESS

EMPLOYER OCCUPATION

Table with 8 columns: CLASS NBR, DEPT. NBR, COURSE NBR, SEC. NBR, COURSE TITLE, UNITS, INST'S. APPROVAL, FEES. Contains 5 empty rows.

*OPEN UNIVERSITY STUDENTS MUST OBTAIN INSTRUCTOR'S APPROVAL BEFORE ENROLLING.

CREDIT CARD # [] AM EXPRESS [] MASTERCARD [] DISCOVERY EXP. DATE:

Authorizing Signature

Check (Make payable to CSU Channel Islands): Check #

MAIL TO:

CSU CHANNEL ISLANDS EXTENDED UNIVERSITY 2109 Sage Hall One University Drive, Camarillo, CA 93012

Fax: 805.437.8859

Phone: 805.437.2748

Web: www.csuci.edu/exed/enrollment.htm

For continuing students to enroll online, go to http://my.csuci.edu.